



## School Counselor (Full-time)

The School Counselor contributes to the school's core mission to balance students' intellectual, ethical, and emotional development, understanding the vital role each plays in a full and meaningful adolescence. In a community built on the fundamental power of human connection, the school counselor plays a vital role in promoting the health, belonging, and wellbeing of each and every Prep student, cultivating a sense of responsibility to self and to others, and respecting the diversity of lived experiences.

Reporting to the Director of Counseling and Student Support, the School Counselor provides individual, short-term counseling and support services to students, collaborates with administration, faculty, and staff in designing and implementing the school-wide social-emotional learning program, develops and nurtures relationships with appropriate community organizations, and communicates regularly with students, parents, faculty, and staff regarding mental health and wellbeing. The School Counselor contributes to a collaborative team including the Assistant Heads, Director of Counseling and Student Support, the school psychologists, and the Learning Specialist, dedicated to designing and implementing a dynamic and comprehensive program of academic, social, and emotional support for Prep students.

### Responsibilities:

- Provide short-term individual or group counseling for students.
- Collaborate with the Dean of Students to support students, families, and faculty in crisis as needed.
- Advise and consult with parents as needed regarding children's mental health.
- Maintain an open-door policy, universally accessible to students, and seek to know students individually.
- Collaborate with the student life team in developing and implementing programs, such as advisory, grade-level retreats, and workshops, to promote student, faculty, staff, and community mental health.
- Collaborate in the development and implementation of programs to address student health issues, including healthy relationships, intimacy, alcohol and drug education, nutrition, and self-care.
- Support faculty in developing socially and emotionally responsive teaching strategies and practices.
- Collaborate with and support faculty in meeting the needs of diverse students.
- Communicate regularly with the Grade Level Deans to ensure student support and coordinated plans of action.

- Participate actively in Grade Level Meetings.
- Collaborate with the Grade Level Deans and Dean of Students in addressing student and family concerns and communicate actively, regularly, and supportively with the Dean of Students and Grade Level Deans regarding student mental health.
- Identify students who may need targeted or intensive services, and coordinate with the school psychologists and off-campus specialists, as needed. Maintain a database of specialists for referrals, as needed.
- Promote and support the school's commitment to diversity, equity, and inclusion.
- Collaborate in the development and maintenance of research-based, professional resources for student support, accessible to students through the school website, school library, and school social media.
- Collaborate with the student life team in community education in student and family mental health and wellbeing.
- Develop and maintain a system of communication and documentation of all counseling interactions and consultations.
- Support and attend appropriate student activities to integrate the counseling program with the life of the school.
- Other duties as assigned.

### **Minimum qualifications**

- LCSW, LMFT, PsyD, or PhD.
- School counseling experience preferred.

### **Nondiscrimination Policy**

Flintridge Preparatory School values the representation and full engagement of individuals within our community whose differences include—but are not limited to—intellectual perspective, age, ethnicity, family makeup, gender identity and expression, physical ability, race, national and ethnic origin, religion, sexual orientation and socioeconomic status. The school does not discriminate on any basis in its administration of its hiring practices, educational policies, admissions policies, scholarship and loan programs and athletic and other school-administered programs.