

# Enrollment Information for 2019-2020

## Before You Begin

It is very important that you submit the enrollment contract and enrollment fee for each returning student in your family by **Friday, March 1, 2019**, as we need to know how many spaces are available for new applicants to Flintridge Prep. Flintridge Prep reserves the right to place a returning student on the admissions waiting list if we do not receive the enrollment contract by our **March 1** due date.

Please read the following information before completing the contract.

## Tuition Payment Plan

By default, the payment option you selected last year is set to automatically continue. If you would like to change your schedule, please contact [Irmgard Dan](#). The three payment plans that FACTS Tuition Management offers are listed below.

- One payment of 100%, due **August 1, 2019**.
- Two payments, 60% and 40%, due **August 1, 2019** and **January 1, 2020**.
- Ten payments, due monthly beginning in **May 1, 2019** and ending **February 1, 2020**. FACTS Tuition Management charges a one-time convenience fee of \$43 per family for this option.

## Enrollment Fee

On **February 15**, FACTS Tuition Management will send an email invoice to you for the \$1,500 non-refundable enrollment fee. This fee may be paid using your choice of the FACTS invoice or FACTS ACH. If you currently have an automatic FACTS ACH, the enrollment fee will be charged automatically on **March 7** unless you request another payment mode. If you prefer, you may mail the enrollment fee directly to Flintridge Prep. **The fee is due no later than Thursday, March 7.**

## Optional Tuition Insurance

The Dewar Tuition Refund Plan is optional and provides tuition insurance coverage in the event of absence, dismissal or withdrawal of your child before the end of the school year. Coverage cost is 1.8% of tuition. **For more information on this completely optional plan, [click here](#).**

## Financial Aid

If your child(ren) currently receive(s) financial aid and you have submitted an application for next year, please be assured that, as appropriate, it is our practice to continue support year to year. Financial aid decisions will be emailed on **Friday, March 8**.

## Sibling Applicants

If you have children who are currently applying to Flintridge Prep, you will receive notification of their admissions status on **Friday, March 8**. Newly admitted students will be asked to complete a similar enrollment contract with a different deadline.

## Updating Information

Please review all contact information for each child and notify our registrar, Brenda Diaz, at [registrar@flintridgeprep.org](mailto:registrar@flintridgeprep.org) with updates.

## Confirmation Email

You will receive a confirmation email after completing the contract. You will receive a separate confirmation email for each child.

## If Your Family Does Not Plan to Return

If your child does not plan to attend Prep next year, please email [enrollment@flintridgeprep.org](mailto:enrollment@flintridgeprep.org).

## To begin the online re-enrollment process:

1. Click the OnCampus login button, or visit <https://flintridgeprep.myschoolapp.com>.
2. Click the link that says "Forgot your Login? First time logging in?" and enter your email address on file with the school. Your login information will be emailed to you immediately.

You can find Frequently Asked Questions at [www.flintridgeprep.org/reenroll](http://www.flintridgeprep.org/reenroll). Those same FAQs are available once you log in to complete the contract.

If you have any questions regarding the contract, please do not hesitate to call us.