



FLINTRIDGE PREPARATORY SCHOOL

Peter H. Bachmann, Headmaster since 1991

January 22, 2019

Dear Flintridge Prep Families and Friends,

As you have heard from David Codiga, Peter Bachmann will retire at the end of the 2019-2020 school year. I am extremely honored to have been appointed Chair of the Search Committee to lead the Board of Trustees' efforts to select the next Head of School. Flintridge Prep has been my family's home for the past 15 years and while my sons are now alums, I believe deeply in "Prep for Life" and am committed to ensuring that our next leader embraces our mission, values and culture and is prepared to lead us through the opportunities and challenges that are ahead.

The Search Committee

As David mentioned, the Board has been preparing for this transition for some time, and, as part of that process, has identified several current trustees to serve as members of the Search Committee. Each of these committee members has demonstrated leadership and a deep commitment to Prep and represents a range of views and perspectives. The role of the Search Committee will be to select and recommend a candidate to be presented to the Board of Trustees for approval. Members of the Search Committee are:

- **David Codiga**—Chair of Board of Trustees, parent of Jackson '15, Hope '19 and Sasha '19
- **Ken McCormick**—Trustee and parent of Charlie '20
- **Janice Ohta**—Secretary of the Board of Trustees, parent of Isabella '11, Garrett '15 and Bareth '15 Weiss
- **Jaynie Studenmund**—returning Trustee, Past Chair of the Board (2008-2010), parent of Scott '08 and Connell '12
- **John Wong '85**—returning Trustee, alumnus and parent of Ethan '21

Our Search Consultants

We have retained Carney Sandoe & Associates (CSA), a leading national search firm to guide us through the process. We are thrilled with our CSA team of Bob Fricker and Jennifer Wong Christensen. Bob is the Practice Leader for CSA's Domestic Head of School Search and has conducted more than 110 head searches across the U.S., including Westridge, Viewpoint and Archer School for Girls in the Los Angeles market. In addition to her work in search since 2016, Jennifer is a former South Pasadena resident and spent two decades in college counseling and admissions at Mayfield Senior School, Archer School for Girls, Marin Academy and Claremont McKenna College, among others.

The Search Process

We have launched a national search for our next Head of School. Our goal is to be as inclusive and transparent as possible throughout the process while recognizing the importance of maintaining confidentiality for any interested candidates. We fully anticipate attracting the most talented candidates from around the country, and they will want assurances of confidentiality until the finalist stage. It is likely that our strongest candidates will all hold current positions at other institutions and not want to jeopardize their standing earlier in the process. This is crucial, and we hope you will understand this needed balance.

The first step in the process is a **CSA visit to our campus February 6-8**. Over the course of the three days, there will be opportunities for all of our community constituents to provide input to Bob and Jennifer on



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the qualities you most value in our next Head of School. **Alumni, current parents, faculty, staff and former trustees will receive invitations to these events shortly.** Following the visit, all community members will receive a confidential community-wide survey. We hope that you will all participate in some way, so Bob and Jennifer come away with a deep understanding of Prep, what makes us special and what we value most in our next leader. CSA will take all the input and create a Search Document and Position Profile that will be provided to all of you.

Over the next several months, CSA will work with the Committee to identify and evaluate potential candidates. Our goal is to select two or three finalists who will visit our campus in the fall. While the exact shape of those visits will need to be determined once we have our finalists, we will publish the dates and schedule well in advance. During the finalist visits, we also plan to appoint **an Interview Committee** comprised of faculty, staff, current parents, parents of alumni and alumni. This committee will interview each of the finalists and provide feedback to the Search Committee. We plan to announce our next Head of School later in the fall of 2019.

Ongoing Communications

We are committed to an inclusive and transparent process and plan to update the community frequently. We also encourage you to contact the Search Committee at headsearch@flintridgeprep.org with questions, input and concerns. You may also find additional information on the Prep website (www.flintridgeprep.org/head-search), including answers to frequently asked questions, a draft calendar and an archive of all related communications.

Under Peter's leadership, the Flintridge Prep community of today is diverse, vibrant and deeply committed to our mission of nurturing in our students the knowledge, critical skills, community values and creativity essential for an engaged, balanced and responsible life. With your participation, we are well positioned to find a Head of School that will further that mission.

Warmly,

Kris Leslie

Chair of Search Committee