

August 31, 2020

Dear Community Member:

Flintridge Preparatory School takes the protection and proper use of your personal information very seriously. This letter serves as a notification that we were recently informed of an incident that may have involved some community members' information. This letter explains the incident, the information involved, and the steps taken in response.

Flintridge Preparatory School uses a third-party vendor named Blackbaud to provide fundraising and relationship management services. On July 16, 2020, Blackbaud informed us that it had identified and prevented a ransomware attack; however, prior to the attempted attack, the attacker had acquired a database backup sometime between February 7, 2020, and May 20, 2020, and held that for ransom. Blackbaud paid the cybercriminal's demand with confirmation that the copy they removed had been destroyed. Blackbaud notified law enforcement. Through its investigation, Blackbaud confirmed that the unauthorized individual that accessed their systems removed a copy of a database backup that contained information relating to numerous Blackbaud clients, including Flintridge Preparatory School.

Upon receiving notice of the incident from Blackbaud, we commenced our own investigation to confirm what information was present in our database backup involved in the incident. Our investigation has confirmed that the database backup file involved in the incident contained individual names, physical addresses, and giving history (donation dates and the amount donated) of Flintridge Preparatory School donors. Blackbaud informed us that sensitive data such as credit card information, bank account information, and social security numbers were encrypted and not accessible to the attacker. **As a practice, we do not retain bank account or credit card information or social security numbers in our database.**

We are notifying our community of this incident because we take the security of your information seriously. Flintridge Preparatory School understands how important the security of personal information is for us and our constituents and has communicated this to our Blackbaud representatives.

We sincerely regret any inconvenience this incident may cause you. Should you have any further questions or concerns regarding this matter, please do not hesitate to contact us at 818.790.1178 or email us at blackbaudincident@flintridgeprep.org.

Thank you, as always, for your support of Flintridge Prep. We value our relationship with you and the trust you put in us.

Sincerely,

Lakshmi Dastur-Johnson
Director of External Affairs